TENDER ID: BAN/P&E/202410002

# **SBI**

# PREMISES & ESTATE DEPARTMENT LHO BENGALURU – 560 001 Ph: 080-25943867 e-mail: agmpre.lhoban@sbi.co.in

# INVITES TENDERS FOR PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025

# Assistant General Manager (P&E) Premises & Estate Department, State Bank of India, 2<sup>nd</sup> Floor, New Annexe Building, SBI LHO Campus, #65, St.Mark's Road Bengaluru -560001

# Notice Inviting Tender

#### Issued to:

M/s.....

#### STATE BANK OF INDIA PREMISES & ESTATE DEPARTMENT, LHO BENGALURU SHORT NOTICE INVITING TENDER

#### TENDER ID BAN/P&E/202410002

#### Notice inviting E- Tenders

The Assistant General Manager, State Bank of India, Premises & Estate Department, Local Head Office, Benagluru-560001, invites two-bid **e-tenders** from the Karnataka Based Printers for printing and distribution of Bank utility calendars for the year 2025on total cost basis from Karnataka based printers who have successfully completed printing of calendars earlier in any Public sector undertaking/Commercial Bank. For further details please log on to our website <u>www.bank.sbi</u> under <u>SBI in the News > Procurement News</u>. Eligible Vendors can download this whole tender from the website <u>https://www.tenderwizard.com/SBIETENDER</u> from **30.10.2024** to **20.11.2024** up to **03:00 pm**.

Details of the tenders are as under; e-Tender Contact numbers; |02222811110|9904406300|9510812960

1	Name of the work	PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025
2	Time allowed for completion.	21 days
3	Quantum of Work	As per BOQ
4	Earnest Money Deposit.	₹ 82,500/-, To be submitted in the form of Demand Draft drawn in favour of Assistant General Manager(P&E), SBI, LHO, Bengaluru and to be submitted physically at Premises and Estate Department, situated at 2nd Floor, New Annexe Building, No.65, St. Mark's Road, Bengaluru.
5	Initial Security Deposit.	2% of contract value including EMD
6	Additional Security Deposit (ASD/APG)	<ul> <li>Bank reserves the right to obtain additional security deposit if:</li> <li>the price bid is below 7.50% of the estimated cost put to tender</li> <li>the amount of such ASD/APG shall be the difference between 92.5% of the estimated cost put to tender and the quoted price.</li> </ul>
7	Last date and time of receipt of E-Tender.	03:00PM On <b>20.11.2024</b>
8	Pre-Bid meeting	06.11.2024
9	Mode of tender submission	Tenders will be accepted only in e-tender portal https://www.tenderwizard.com/SBIETENDER/
	Contact Person of e-tender service provider for any clarifications regarding e- Tendering procedure, system requirements, digital signature etc.	Antares Systems Limited #137/3, 'Honganasu' Kengeri, Bengaluru –Mysuru Road, Bengaluru, Karnataka (INDIA) E: mail@antressystems.com M:  08045982100  9686196751  9686196755

10	Date and time of opening of tenders.	03.30 pm on <b>20.11.2024</b>
11	Validity of tenders.	Rates quoted should remain valid for a minimum period of <b>60</b> days.
12	Liquidated damages.	Liquidated damages shall be 0.5% of the contract value per week subject to a maximum of 5% of the accepted contract amount.
13	Value of interim Certificate.	NIL
14	Submission of Technical Bid	<ul> <li>Vendors shall Download the entire Technical Bid to get acquainted with the terms and conditions and shall upload the technical bid (pages 1 to 11) without fail in the e-tendering portal after putting the signature and seal. Failing to upload as stated above, the tender will be rejected.</li> <li>Entire technical bid and Annexures along with relevant documents shall be submitted physically at Premises and Estate Department, situated at 2nd Floor, New Annexe Building, No.65, St. Mark's Road, Bengaluru.</li> <li>Price bid shall be submitted only in e-tender portal.</li> <li>However, L1 Tenderer should submit the entire tender</li> </ul>
		duly signed with company seal and date physically to the Local Head Office within 3days of receipt of confirmation.

In case the date of opening of tenders is declared as holiday, the tenders will be opened on next working day at the same time.

SBI has the right to accept/reject any/all tenders without assigning any reason(s).

Bank will not pay interest on, any of the security deposits mentioned in the tender.

- Any clarifications sought after opening of the tender will not be entertained at any cost. Firm should visit the website till last date of submission for changes/ corrigendum if any.
- In case the date of opening of Tender is declared as a holiday, the Tender will be opened on the next working day at the same time.
- The Bank reserves right to cancel or postpone the tender at any stage without assigning any reason.

Assistant General Manager(P&E), State Bank of India, LHO, Bengaluru

### **INSTRUCTIONS TO TENDERERS**

Online, e tenders are invited in two bids for "PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025" from the eligible Printers/vendors.

Submission of BIDs/Tender Documents: Tenders should be submitted online in the website <u>https://www.tenderwizard.com/SBIETENDER/The tender document is required to be sent to</u> us in hard copy. The Tender documents with acceptance of all terms and conditions strictly as described in this tender document will be submitted online through *M/s Antares Systems Limited,#137/3, 'Honganasu' Kengeri, Bengaluru –Mysuru Road, Bengaluru, Karnataka (INDIA),E:* <u>mail@antressystems.com</u> the out sourcing agency approved by the Bank for e-tendering on the website <u>https://www.tenderwizard.com/SBIETENDER/</u>

- Contractors should submit EMD physically on or before 3.00 pm, on 20.10.2024 at Premises & Estate Department SBI, Local Head Office, Bengaluru, situated at 2<sup>nd</sup> Floor, New Annexe Building, No.65, St. Mark's Road, Bengaluru 560 001. The tender will be rejected if the tenderer fails to submit the above documents such as soft & hard copy of complete tender documents, declaration and EMD.
- Tenders should be submitted online <u>https://www.tenderwizard.com/SBIETENDER/</u>up to 3.00 pm On 20.11.2024. The e-Tender will be opened on <u>https://www.tenderwizard.com/SBIETENDER/</u>at 3.30 pm on 20.11.2024.
- **3.** Earnest money to be deposited in the form of Demand Draft/ Banker's Cheque drawn in favour of *Assistant General Manager(P&E), State bank of India, payable at Bangalore*, otherwise the tender is liable for rejection.
- **4.** The successful tenderer will have to pay an amount of Initial Security Deposit, which shall be 2% of the accepted value of the tender including the EMD, by means of D.D. The Initial security deposit is to be paid by the Contractor to Bank **within 7 days** of intimation to him of the acceptance of the tender. No interest is allowed on the above said security deposit (EMD, ISD)
- **5.** Tender containing any condition leading to unknown / indefinite liability, are liable to be summarily rejected.
- **6.** Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
- 7. The tenderer should quote their (own) rates for undertaking the work.
- 8. GST as applicable will be reimbursed by the Bank as specified in NIT.
- **9.** All taxes other than GST, other statutory obligation in respect of this contract, as applicable, shall be payable by contractor including transportation and TA / DA of the workers at site and the Bank will not entertain any claim whatsoever in this respect

- **10.** I. T. will be recovered WITH surcharge or as applicable as per Government Rules
- **11.** Time is the essence of the contract. The work should be completed in **21 days** from the date of the work order/handing over the site to the contractor to commence the work whichever is later.
- 12. Tenders for works shall remain open for acceptance for a period of 60 days from the last date opening of price bid of tenders. If the tenderer withdraws his tender before the expiry of the said period or makes any modifications in terms and condition of the tender which are not acceptable to the Bank, then the bank without prejudice to any other right or remedy is at liberty to forfeit the earnest money.
- **13.** The work has to be started within **5 (five)** Days from the date of receipt of work order/ mark out at site; whichever is later. In case of work not being started within this stipulated period, the bank reserves the right to cancel the work order duly forfeiting the Earnest money deposit
- **14.** No employee of the Bank is allowed to work as a contractor for a period of 2 years of his/her retirement from Bank Services without previous permission of the Bank. This contract is liable to be cancelled, if either the contractor or any of his employees is any time to be such a person who had not obtained the permission of Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- **15.** Contractor should get approval of the samples of materials in advance with Bank's Designated Officer before use of the same in the work'
- **16.** The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, all taxes(excluding GST), wastages, Octroi, machinery, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work
- 17. <u>The tenders shall summarily rejected, if any one of the above said requirements has not been</u> <u>complied with</u>.
- **18.** The Bank will not be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- **19.** The contractor should fulfil the labour regulation guidelines stipulated by the Government.
- **20.** No advance payment in any from will be granted for the works proposed.

# Scope of Work

- 1. The vendor/printer has to print ~5.50lakh copies of calendar for the year 2025 in the given format (soft copy of the proof will be provided by the Bank), packing the same and transporting to destination as per **Annexure E**.
- 2. Packing: **25 Calendars** should be rolled as **ONE PACK** covered with brown wrapper and with adhesive tape at both ends to ensure against pilferage and to be delivered in carton boxes. One carton box should contain **20 Packs**.
- 3. To be delivered to Regional Business Offices/Administrative Office/Local Head Office as per list attached (Annexure E). Quantity will be indicated in due course of time.
- 4. The L-1 vendor must collect the soft copy of the calendar on the immediate day of receipt of work order from the Bank.
- 5. A sample print to be submitted for approval to the Bank on the next day (2<sup>nd</sup> day) Shall be submitted to following address.

Chief Manager Procurement Department State Bank of India LHO Main Building LHO campus Bengaluru 560 001

Contact: 94485 82825 (Shri Umesh Basavaraj Adiki)

6. The specification of the calendar is mentioned in the table below.

SPECIFICATION	SIZE IN	QUANTITY
	INCHES	
Job description: Printing and distribution of Trilingual	11.5″ X 18″	5,50,000/-
Calendars		
Paper- 80 GSM, S SMaplitho,		(Five lacs fifty
		thousand only)
Pages- 6 sheeter both side printing, one page for		
each month		
Printing- 4 colour printing,		
Finishing-Metal patti with silk ribbon loop.		

7. In case of need the total quantity of calendars to be supplied may be split at the discretion of the Bank to complete the order in time.

#### ELIGIBILITY CRITERIA

- 1. **Printing and supply of Bank Calendars is a time bound process.** Timely completion of order is the essence of the contract. Printers should have adequate infrastructure facilities for printing and supply of Bank Calendars within the stipulated time.
- 2. Printers should give the details of infrastructure available with them along with the Technical Bid.
- 3. Printers should have done the printing and supply of Calendars for at least one PSU/Commercial Bank in the last **seven years**.
- 4. Printers should produce the work order copy& completion certificate with the sample of the calendar along with the Technical Bid as a documentary proof.
- 5. Printer shall comply with the following criteria:
  - a) Average financial turnover during best **3 years in the last 5 years** preceding current financial year ended 31<sup>st</sup> March 2024 shall not be less than **24.75 lakhs**
  - b) Should have successfully completed similar printing work during the **last 7 years** ending as on 30 .09.2024 as under:
    - i. Either three works, each costing not less than **33 lakhs** contract value

OR

ii. Two works, each costing not less than **41.25 lakhs** contract value

#### OR

- iii. One work costing not less than 66 lakhs contract value
- 6. All the applicants must submit the relevant and sufficient documentary evidence, work completion certificates, work order, etc. meeting the eligibility criteria mentioned in Tender. If necessary, the bank may call for verification of the original documents. The eligibility criteria documents must be accompanied by self-attested copies of the documents following without which the application shall be rejected.
- 7. The Bank may carryout physical inspection of works mentioned by the applicants in their application forms in addition to calling for confidential reports from the respective employer/ Departments to ascertain their capability and quality of works. The applicant shall agree and authorize the Bank to obtain the confidential report from the clients of the applicant to obtain credit opinion from the Bankers and to verify the work executed by them.
- The applications are to be submitted in a sealed ENVELOPE duly marked on the outside as, TENDER FOR PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025 Page 7 of 26

- 9. Applicants/ authorized representative can present at the time of application opening.
- 10. Firms should have a GST registration certificate for their registered offices, preferably in Karnataka. PAN Details to be provided. The applications received after due date will not be entertained. Bank will not be responsible for late receipt due to postal delay, strikes or any other reasons. The incomplete application is liable to be rejected summarily.
- 11. Any clarification required by the Bank regarding the application should be furnished within the stipulated time instructed by the Bank, falling which the Bank reserves the right to cancel the application for Tender without assigning any reason thereof.
- 12. Application must have the following enclosures:
  - a. Forwarding/ Covering letter.
  - b. Duly filled application form as per enclosed format.
  - c. Address proof documents.
  - d. Turn-over documents (balance sheet & P/L or CA certificate in case of firm).
  - e. Work orders and work completion certificates.
  - f. Duly signed copy of instruction to the applicants.
  - g. Registration Certificate/ Incorporation certificate (applicable for firms/company only)
  - h. Photocopies of GST Registration, PAN.
  - i. Declaration regarding near relatives working in the SBI.
  - j. Self-declaration about not be blacklisted or included in negative list or terminated of their services in the past by any scheduled Bank / PSU / Corporate body / Govt. Body.

# **TERMS & CONDITIONS**

- 1. Timely execution of job is essential and extremely important: Entire process of printing and delivery of Calendars should be completed positively before **14.12.2024**.
- 2. **Terms of payment**: No advance amount will be paid. Full payment will be made after satisfactory printing and delivery of all Calendars. Proof of dispatch to be furnished together with the bills. TDS as applicable will be deducted at source.
- 3. The Bank also reserves the right to accept or reject any Tender without intimation to the bidders.
- Printing and supply of calendars 2025 is a time bound activity and to be completed before 14.12.2024 failing which penal clause will apply. (Penalty of 0.50% per week of delay with a maximum of 5% of the total tender value)
- 5. Performance Bank Guarantee: Performance guarantee should be produced for 2% of the value of work order. The guarantee should be valid for **75 days**.
- 6. Please note:
- a. Tender which does not conform to the terms and conditions are liable for rejection.
- b. Bank reserves the right to reduce the quantity. However, this will be communicated at the time of placing the Order.
- c. Bank reserves the right to postpone, cancel / defer the tender without assigning any reason whatsoever.
- d. Bank reserves the right to reject any tender application without assigning any reason whatsoever.
- 7. For any clarifications you may contact the following office between 11am to 5pm, before submitting the tender : Asst General Manager State Bank of India, Premises & Estate Department, II Floor, Annexe Building, No.65 St. Marks Road, Bengaluru 560 001
- Indicative Design may be collected from the Office of Chief Manager, State Bank of India, Procurement Department, LHO Main Building, SBI LHO Campus – Contact No: 9448582825 (Shri. Umesh Basavaraj Adiki)
- 9. Rates should be quoted on: **Total cost basis** : including Printing/Packing and supply to various offices as per list mentioned in Annexure 'E'

10. **Bid Submission**: Vendors shall Download the entire Technical Bid to get acquainted with the terms and conditions and put their signature and seal on all pages to acknowledge the same. Submit/upload the scanned copy of the signed technical bid pages 1-5 to the e-tender portal.

11. EMD in the form of DD. – shall be put in a sealed cover along with Technical bid and prequalification documents, superscribing the tender details and submitted in physical at Tender box kept in the office of Assistant General Manager (P&E), State Bank of India, Local Head Office, #65, St Mark's Road, Bengaluru-560001

12. The Price bid- in the Bank's specified format shall be submitted **online only** after necessary encryption.

13. Envelops not super scribed properly will be technically disqualified.

#### Envelope Template

"TENDERS FOR PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025"		
From,	То	
	Assistant General Manager (P&E) Premises & Estate Department State Bank of India	
	Local Head Office Bengaluru	

\* Canvassing in any form including bringing influence from any person/ agency /Officials/ authorities shall lead to disqualification for the empanelment exercise.

The Bank/ SBI reserves the right to accept or reject any or all the applications without assigning any reason thereof and no correspondence will be entertained in this regard.

The vendors who do not satisfy with the above-mentioned pre-qualification criteria, will be summarily rejected and their price bids shall not be opened.

- Any Price/Commercial Disclosure in the Technical Bid will disqualify the tenderer without any further scrutiny.
- The tenders not enclosed with specified amount of EMD (DD or Banker's Cheque) will be rejected.
- Tenders received after due date and time shall not be accepted. Also, incomplete tenders shall be rejected.

**EMD Amount:** will be forfeited in case the successful bidder fails to execute the work satisfactorily or withdraws from execution of work or refuses to execute the work.

State Bank of India reserves their right to postpone. reject all/any tender(s) without assigning any reason there of No communication will be sent to the printers whose tender is are not accepted.

> Asst General Manager State Bank of India Premises & Estate Department Il Floor, Annex Building No.65 St. Marks Road Bengaluru 560 001

#### FORM OF SUBMISSION OF TENDER

(To be filled by the tenderer)

Assistant General Manager(P&E) State Bank of India LHO, Bengaluru– 560 001

Dear Sir/s,

#### Ref: PRINTING AND DISTRIBUTION OF BANK UTILITY CALENDARS FOR THE YEAR 2025

I/We hereby declare that I/ We have carefully gone through the conditions laid down in the Notice Inviting Tender, General notes, General Conditions of Contract, Special conditions, Schedule of approximate quantities and rates, Form of Agreement, General Specification, Approved manufacturers/ natural source of materials Technical Specifications of schedule of quantities, and clearly understood all the same and on the basis of the same I/ We have quoted our rates in the Schedule of Quantities (i.e. BOQ) attached with the tender documents.

I / We do here by undertaken to execute and complete the whole or part of the work (as desired by you) at the respective rates quoted.

I/ We are depositing a sum of ₹ 82,500/- as earnest money deposit by way of demand draft drawn in Favor of Assistant General Manager(P&E), State Bank of India, payable at Bangalore; along with this tender for due execution of the work at my/ our tendered rates.

In the event of this Tender being accepted I/ We agree to enter into the agreement and submit the declaration on requisite non-judicial stamp papers as and when required and execute the contract according to your form of Agreement etc., in default whereof, I/ We do hereby bind my-self / ourselves to forfeit the aforesaid deposit.

In the event of this Tender being accepted I/ We agree to obtain the labour license and the CAR insurance policy and deposit the balance E.M.D. amount and adhere/comply to all other instructions as given in TENDER DOCUMENT.

I / We further agree to complete the work included in the said schedule of quantities within **21 days**' time from the date of the work order issued to commence the same.

Date of commencement shall be either one week from the date of work order issued to the Vendor or the date on which mark out of work at site has been given to contractor; whichever is later.

I / We agree not to employ sub-Vendor other than those that may be approved by Employer.

I / We agree to pay all taxes (except GST), insurance charges as prevailing from time to time, on such items for whom same is to be levied by/ for the government, and the rates quoted by me / us are inclusive of all the same.

Yours Faithfully,	Signature of Witness:
Vendor's Signature	1.
Name:	2.
Address:	3.

	FORM TO BE FILLED	BY THE APPLIC	ANT	
SI No		Please fill the Data (Do not mention as enclosed/ Yes/ No/ Submitted, etc.)	Type of Document to be enclosed	Remarks
1.	Name of the Firm			
1.				
2.	Constitution of the Firm (Proprietorship/Partnership/Company)			
3.	Date, month & year of Establishment of the firm		Establishment/ companies registration/ partnership deed	
4.	Registration number with (Copy of valid registration to be enclosed.)		Copy of valid registration to be enclosed	
5.	GST Number		GST	
6.	PAN Number		PAN	
7.	MSE Registration, if so mention number & date (in same trade)		Enclose MSE valid certificate	
8.	Weather Startup firm, if so please furnish the number and date.		Enclose valid certificate	
9.	Contact person name			
10.	Mobile Numbers & Telephone numbers			
11.	Email ID			
12.	Registered Office Address			
13.	Communication Address			
14.	Local Address in Karnataka		Enclose valid proof	
15.	Name of Partners/ Associates/ Directors			
16.	Infrastructure facilities available at the Printing Press; Details of Machinery, Make Model, Capacity, etc.			
17.	Bio-data of Partners/ Associates/ Directors. Bio-data to be given in the Uploaded format		Submit Attachment	
18.	Bankers Name & Details			
19.	Declaration regarding near relatives working in the Bank		Annexure 'A'	
20.	Names and addresses of the persons who will be in position to certify about the quality as well as performance of your organization.		Annexure 'B'	

21.	In formation relating to whether any		
	litigation is pending before any		
	Arbitrator for adjudication of any		Annexure 'C'
	litigation or else any litigation was disposed during last 7 years by an		
	arbitrator. If so, submit the details.		
22.	List of major printing works completed		
22.	during the last <b>7 years</b> i.e. from 1st		Annexure-'D'
	October 2017 to 30 <sup>th</sup> September 2024		
23.	Turnover:		
24.	FY 2023-24	₹	Copy of Income Tax
			Return
			Acknowledgement
			or Amount of
			Service Tax &GST
			paid year wise in the
			form of 26AS/Form
			no 3CD, copies of IT
			assessment order or
			any other Govt.
			document proof for
			the last 3 years.
25.	FY 2022-23	₹	-do-
26.	FY 2021-22	₹	-do-
27.	FY 2020-21	₹	-do-
28.	FY 2019-20	₹	-do-
29.	WORK-1: (mandatory)		
	(i). Work Order Details for Work-1	I	-
	(a) Name of the Work		Work order
	(b) Work Order No		(work-1)
	(c) Work Order Amount		4
	(d) Work Order Date		
	(ii). Work Completion Details for Work-1		4
	(a) Work Completion Value		4
	(b) Work Completion Date (c) Client Name		Completion
	(d) Client Address		Completion Certificate
	(e) Client Mobile Number and		(work-1)
	landline		
	(f) Client official email ID:		1
30.	WORK-2: (optional)		
	(i). Work Order Details for Work-2	1	
	(a) Name of the Work		
	(a) Name of the Work (b) Work Order No		- Work order
			Work order (work-2)

	(ii). Work Completion Details for Work-2	
	(a) Work Completion Value	
	(b) Work Completion Date	Completion
	(c) Client Name	Completion Certificate
	(d) Client Address	(work-2)
	(e) Client Mobile Number and	
	landline	
	(f) Client official email ID:	
31.	WORK-3 (optional)	
	(i). Work Order Details for Work-3	
	(a) Name of the Work	
	(b) Work Order No	(work-3)
	(c) Work Order Amount	(WORK 5)
	(d) Work Order Date	
	(ii). Work Completion Details for Work-3	
	(a) Work Completion Value	
	(b) Work Completion Date	Completion
	(c) Client Name	Certificate
	(d) Client Address	(work-3)
	(e) Client Phone Number	
	(f) Client official email ID:	
32.	Signed copy of Declaration	
33.	Signed copy of Application	

I / We have read and understood the press notice, tender Notice & this application form along with Annexure and my / our firm fulfils the eligibility criteria as described in the notice.
I/We hereby confirm and certify that the information given above is correct and true and the enclosures annexed herewith are genuine to the best of my /our knowledge.

I/we understood that if at any stage it is found / noticed by the Bank that any information thus provided by us is untrue / incorrect partly or fully and in case of receipt of adverse / unsatisfactory report from other clients/ Bankers, the bank may not consider our application and / or may delist us and /or may take any appropriate action against us.

I/We also understand that partly / wrongly filled application and / or applications not on prescribed proforma or spiral binding of documents enclosed and / or application not accompanying relevant documents/ enclosures / annexure are liable to be summarily rejected by the Bank.

I/We understand that this is merely an application and does not entitles us to be necessarily empanelled by the Bank and bank reserves the right to reject all and / or any application without assigning any reason whatsoever.

Signature with Seal

<u>ANNEXURE – A</u>

# DECLARATION REGARDING NEAR RELATIVES WORKING IN THE STATE BANK OF INDIA

(The near relatives are members of a Hindu undivided family/husband and wife/ the one related to the other in the manner as father, mother, son(s) and son's wife (daughter-in-law), daughter(s), husband (son-in-law), brother(s) and brother's wife, sister(s) & sister's husband (brother-in-law). Place :

Date :

Signature of Applicant with Seal

Name in Capital Letters:

Address:

#### <u>ANNEXURE – B</u>

# DETAILS OF THREE RESPONSIBLE CLIENTS / PERSONS TO WHOM THE MAJOR WORKS CARRIED OUT BY THE APPLICANT

S. No.	Name of the Official	Organization & Address	Contact Numbers	E-mail ID

(Add separate sheet if required) Notes:

1. Information has to be filled up specifically in this format.

2. Indicate other points, if any, to show your technical competence to indicate any important point in your favor.

Name of Authorized Signatory

Sign & seal of the applicant

# <u>ANNEXURE – C</u>

# DETAILS OF LITIGATION / ARBITRATION CASES RESULTING FROM THE CONTRACTS EXECUTED IN THE LAST SEVEN YEARS OR CURRENTLY UNDER EXECUTION

Year	Award for or against Applicant	Name of Client	Cause of Litigation and Matter of Dispute	Disputed Amount	Actual Awarded Amount

(Add separate sheet if required) Notes:

1. Information has to be filled up specifically in this format.

2. Indicate other points, if any, to show your technical competence to indicate any important point in your favour.

Name of Authorized Signatory

Sign & seal of the applicant

# LIST OF MAJOR WORKS EXECUTED AND COMPLETED IN CENTRAL GOVT./STATE GOVT./FINANCIAL INSTITUTIONS/PSUs/MNC DURING LAST 7YEARS (during 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2024)

(Enclose supporting documents i.e. Work order and Satisfactory Completion Certificate Obtained

_				from the	<u>e Clients</u> )			
S.	Name	Work	Nature	Location	Actual	Stipulated	Actual Date	If Work
No.	of	executed for	of	of the	Value	Date /	/ Time for	Left
	Work	(Name of	Work	Work	of the	Time for	Completion	Incomplete
		the			Work	Completion		or
		Organization						Terminated
		with Brief						(Furnish
		Address of						reasons)
		Concerned						
		Office						
		&Contact						
		No.)						

(Add separate sheet if required) Note:

1. Information should be filled up specifically in this format.

2. For certificates, the issuing authority shall not be less than an Executive in charge.

Name of Authorized Signatory

Sign & seal of the applicant

# DECLARATION

(To be submitted by the applicant on their firm/company's letter head along with their application)

Asst General Manager (P & E), State Bank of India, Premises & Estate Department, Local Head Office, #65, St Marks' Road, Bangalore – 560001

I/We hereby certify that:

- **1.** I/ We have submitted Application strictly on the format prescribed by the SBI and are available on the SBI Application/EOI portal & there is no change in formatting, number of pages etc.
- **2.** I/ We have checked that no page is missing and all pages as per the index and checklist are available & that all pages of Application submitted by us are clear &legible.
- **3.** I/ We have signed (with stamp) all the annexure / required documents before submitting the same.
- **4.** I/We have read carefully & understood the instructions to the applicants.
- **5.** I/ We hereby understood and accordingly confirm that all Application/EOI documents and supporting Prequalification documents/annexure etc. are required to be submitted by us strictly in the prescribed format only. In case, the Bid/documents submitted by us along with this Application/EOI is found in any other formats and not complying this condition, we hereby authorize the SBI to summarily reject our Application/EOI for which we shall not make any protest.
- 6. I/ We have not made any modification / corrections / additions /deletions etc. in the tender notice downloaded from web by me / us. In case at any stage later, it is found there is difference in our downloaded Application/EOI from the original and / or any documentation, SBI shall have the absolute right to disqualify / reject our Application/EOI and also debar me / us in participating in any future Tender of SBI without any prior intimation to me /us.
- **7.** I/ We hereby undertake and confirm that all the information furnished in this Application/EOI is correct and true to the best of our knowledge and belief and we own full responsibility for its correctness and authenticity.

Signature of Applicant with Seal

#### ANNEXURE E

List of LHO and Administrative Offices:

The Deputy General Manager (B&O)	The Deputy General Manager (B & O)
State Bank of India	State Bank of India
AO-1 (Bengaluru South),	AO-2 (Bengaluru North),
K G Road	6th Floor, Mysuru Bank Building, K G Road
Bengaluru – 560 009.	Bengaluru-560009
The Deputy General Manager (B & O)	The Deputy General Manager (B & O)
State Bank of India	State Bank of India
AO-3 (Kalaburagi),	AO-4 (Ballari),
Super Market	Opp. Fire Station
Kalaburagi – 585101	Infantry Road, Ballari-583104
The Deputy General Manager (B & O)	The Deputy General Manager (B & O)
State Bank of India	State Bank of India
AO-5 (Mysuru),	AO-6 (Mangaluru),
SahukarChannaiah Road	Manjusha Building, Near KSRTC Bus Stand
Saraswatipuram,	Bejai, Mangaluru-575004
Mysuru-570009	
The Deputy General Manager (B & O)	Assistant General Manager
State Bank of India	State Bank of India
AO-7 (Hubballi),	Office Administration Department
PB No. 28, T S Complex, 1st Floor, Solapur	III Floor, New Annexe Building
Road	No.65, St Mark's Road
Nodu	

# AO-1 Bengaluru South

The Regional Manager	The Regional Manager
State Bank of India,	State Bank of India,
RBO-1, JAYANAGAR (15170)	RBO-2, Banashankari (15174)
Ground Floor, SBI Building	3 <sup>rd</sup> Floor, SBI Building
K G Road, Bengaluru-560009	K G Road, Bengaluru-560009
The Regional Manager The Regional Manager	
State Bank of India,	State Bank of India,
RBO-3, White Field (40589)	RBO-4, Kormangala (40590)
5 <sup>th</sup> Floor, SBI Building	4 <sup>th</sup> Floor, SBI Building
K G Road, Bengaluru-560009	Mysore Bank Circle
	K G Road, Bengaluru-560009
The Regional Manager	The Regional Manager
State Bank of India, RBO-5 (40727)	State Bank of India,
HSR Layout, 4 <sup>TH</sup> Floor,	AO-1, RBO-6 Kolar (40603)
No.241 ,11 <sup>th</sup> Cross	Doomlight Circle, New Extension
19 <sup>th</sup> Mani Road, Sector 4, HSR Layout	Kolar-563101
Bengaluru-560102	

AO-3		
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India, AO-3	
RBO-1, Kalaburgi ( 05137)	RBO-2, Vijayapura (40906)	
Vidya Chand Towers, 1 <sup>st</sup> floor, Court Road, Opp.	1 <sup>st</sup> Floor Anath IT Park,	
Siddarth Law College	Meenakshi Chowk	
Kalaburgi-585102	Vijayapura-586101	
The Regional Manager	The Regional Manager	
State Bank of India, AO-3	State Bank of India, AO-3	
RBO-3, Yadgiri (63891)	RBO-4, Bidar (63892)	
3 <sup>RD</sup> Floor ,Friend's Arcade,	RBO Building, New DC Office Road	
Opp. District Court	Near Shivaji Circle	
Yadgir-585202	Bidar-585401	
The Regional Manager	The Regional Manager	
State Bank of India, AO-3	State Bank of India, AO-3	
RBO-5, Raichur (20755)	RBO-6, Bagalkote (63898)	
RBO Building, Opp Inspection Bunglow Near Income Tax Office, Navar		
Mantralaya Road	Bagalkote-587103	
Raichur-584102		
AO-2 BENGALU	RU NORTH	
The Regional Manager The Regional Manager		
State Bank of India, AO-2	State Bank of India, AO-2	
RBO-1, Yelahanka (40587)	RBO-2, Banaswadi (40588)	
SBI Building, Avenue Road	Dolphin Mansion, no.253,	
Bengaluru-560009	Near Bus Depot, 1 <sup>st</sup> Main Road	

HBR Layout,2 <sup>nd</sup> Block, Stage		
	Hennur Gardens, Bengaluru-560043	
The Regional Manager	The Regional Manager	
State Bank of India, AO-2	State Bank of India, AO-2	
RBO-3, Malleshwaram (15172)	RBO-4, Peenya (15173)	
SBI Building, Avenue Road	SBI Building, 3 <sup>rd</sup> floor	
Bengaluru-560009	K G Road, Bengaluru-560009	
The Regional Manager	The Regional Manager	
State Bank of India, AO-2	State Bank of India, AO-2	
RBO-5, CBD (15171), 2 <sup>nd</sup> Floor	RBO-6, Devanahalli (63897)	
SBI Building, Avenue Road	Surya Aspire 1 <sup>st</sup> floor,	
Bengaluru-560009	Devanahalli Bypass Road	
	Devanahalli	

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The Regional Manager	The Regional Manager
State Bank of India,	State Bank of India,
RBO-1, Ballari (17890)	RBO-2, Hospet, (63894),#97
1 <sup>st</sup> Floor, SBI Building	1 <sup>st</sup> Floor, SBI Main Branch Building
Station Road, Ballari	Station Road, Hospet-583201

The Regional Manager		The Regional Manager
State Bank of India,		State Bank of India,
RBO-3, Davangere(40598)		RBO-4, Chitradurga (63895)
	1947/5-10, Sharda Enclave	1947/5, Sharada Enclave, 2 <sup>nd</sup> floor
3 <sup>RD</sup> Floor, PB Road,		PB Road, Davangere-560033
Davangere-577006		
The Regional Manager		The Regional Manager
	State Bank of India,	State Bank of India,
	RBO-5, Tumakur East (40591)	RBO-6, Tumakuru West (63896)
	1 <sup>st</sup> Floor, Bank Road, Church Circle	1 <sup>st</sup> Floor, Bank Road, Church Circle
	Tumakuru-572101	Tumakuru-572101

AO-5

AO-5		
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-1, Mysuru South (13184)	RBO-2, Mysuru North (40592)	
NO.76, Honnasiri Towers	P B NO.17, SahukarChennaiah Road	
SahukarChennaiah Road, Saraswathipuram,	Kuvempunagar, Mysuru-570009	
Mysuru-570009		
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-3, Mandya (40595)	RBO-4, Chamarajanagar (63902)	
S N Complex,1 <sup>st</sup> floor	RBO Building, Laxmi Venkateshwara	
B G Layout, M C Road,	Copmplex, Nanjangud Main Road	
Mandya-571401	Chamaraja Nagar-571313	
AO-6		
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-1, Mangaluru (05136)	RBO-2, MADIKERI (63900)	
Essel Towers, 3 <sup>rd</sup> Floor	1 <sup>st</sup> floor, College Road	
Bunt's Hostel Circle	Madikeri, Kodagu-571201	
Mangaluru-575003		
The Regional Manager	The Regional Manager	
State Bank of India, RBO-3, Udupi (15898),	State Bank of India,	
Bannanje, Shiribeedu	RBO-4, Chikkamagaluru (63901)	
Seethalaxmi Complex, Udupi-576101	1 <sup>st</sup> floor,Mysore Bank Road	
	Hosamane Extension,	
	Chikkamagaluru-577101	
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-5, Shivamogga (40596)	RBO-6, Hassan (40593)	
Graduate Co-Operative Society Building ,	N R Circle, Hassan-573201	
2 <sup>nd</sup> Floor,		
Kuvempu Road,		
Shivamogga-577201		

AU-7		
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-1, HUBBALLI (15175)	RBO-2, Belagavi (15176)	
T S Complex ,2 <sup>nd</sup> Floor,	LIC Building, Goaves	
Sholapur Road, Hubballi	Belagavi-590001	
The Regional Manager	The Regional Manager	
State Bank of India,	State Bank of India,	
RBO-3, KARWAR (40900)	RBO-4, Gadag (40597), 1 <sup>st</sup> floor	
3 <sup>rd</sup> Floor, Janki Plaza,Dr. Pikle Road	Above Gadag Main Branch	
Karwar-581301	APMC Yard, Gadag-582101	

#### PRICE BID DOCUMENT

Details of the work are as under:

Number of

Paper : 80 GSM S.S Maplitho Colour

: 4 Colour printing Size

: 11.5" x 18" (1:4 D/ Demy)

Others . Metal Patti with silk ribbon loop Quantity 5,50,000 [Five lakhs fifty thousand] Indicative design may be obtained from us.

Description	Quantity Nos	[Rate/Calendar]	Total (a x b)
1 .Calendars as	5,50,000	Rs	Rs
described above in job description	[Five Lakhs]	(In words)Rs	(In words)Rs
Note: [Packing — A			
pack should contain 25 calendars. One carton box shall			
contain 20 packs [25 calendars should be			
rolled with brown			
wrapper with adhesive			
tape at both ends to			
ensure against pilferage,			
and to be delivered in			
good quality carton			
boxes]			
All the rates mentioned in the above price bid is excluding GST.			
Total:			

Name of the Vendor/Printer: Authorized Signature: Date: Place:

	BIODATA FROM	
1.	Name of the Partner/ Directors	
	Address	
2.	a) Phone No. Landline with STD code	
	b) Mobile	
	c) Email id.	
3.	i) PAN NO.	
4.	Date of Birth	
5.	Name of the documentary proof for above mentioned address (telephone bill/ voter id/Aadhar card / passport etc.)	
6.	Academic Qualification: Please mention the details of highest qualification.	
7.	<ul> <li>a) Please mention the details of experience.</li> <li>b) Whether any civil suit / litigation arisen in work executed during last 10 years. IF yes, please furnish the name of the project / employer, nature of work, contract value of work and brief details of litigation. Give name of the court, place and status of pending litigation.</li> </ul>	
Place Date:		Name & Signature

